

18 APR 1988

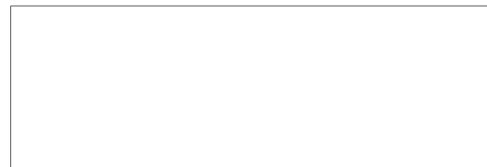
STAT MEMORANDUM FOR: [REDACTED]  
Deputy Chief, Facilities Management Division,  
Office of Logistics

STAT FROM: [REDACTED]  
Chief, Administrative Staff,  
Office of Security

SUBJECT: Participation in Joint Scheduling/Issues  
Meeting

REFERENCE: OL-10133-88, 8 April 1988

STAT We would be pleased to have someone at your Friday  
meetings. After discussing your requirement with  
[REDACTED] we have determined that [REDACTED] from  
our Construction Branch, would be the appropriate Office of  
Security representative (I believe she has already attended one  
of the Friday meetings). If, because of the subject matter  
STAT scheduled for a particular meeting, you believe attendance by  
someone other than or in addition to [REDACTED] is appropriate,  
STAT please let me know and we will try to accommodate you.



STAT CC  
[REDACTED]

STAT Distribution:  
Orig - ADSE  
1 - [REDACTED]  
1 - [REDACTED]  
① - C/AS  
1 - AS Chrono  
1 - OS Registry

OS 8-5552

~~CONFIDENTIAL~~

8 April 1988

MEMORANDUM FOR: Chief, Administrative Staff  
Office of Security

STAT FROM:

[REDACTED]  
Deputy Chief, Facilities Management Division  
Office of Logistics

SUBJECT: Participation in Joint Scheduling/Issues Meetings

1. Ron, I'm sending this memo to ask for Security's participation in a joint scheduling and issues meeting. OIT and OL meet at 15:00 each Friday in 3E14 Headquarters to discuss our joint planning for NHB occupancy. We review recent and upcoming schedules, we discuss the status of crucial activities, and we raise any issues above the day-to-day working level. So far, the meeting has been well worth the effort. The combined results of our meeting feed the biweekly ILSP Working Group sessions.

2. Security should be a key player in this forum. OS people are actively involved in such diverse NHB activities as TEMPEST testing and policy generation, technical security, PASS machines, SPO posts, vaulting, and the safes issue. In particular, OS acts as the project manager for NHB security alarm wiring, including the tasking of OIT for wiring and OL for electrical work.

3. Would you consider attending, or sending someone from your staff to attend, the Friday 15:00 meetings? We need someone who can speak to security issues and the status of security work to ready NHB for occupancy. Please let me know who can attend so that we can brief them in advance of our efforts to-date. Thanks for your help!

STAT



OL 10133-88

~~CONFIDENTIAL~~

*Furniture for OS!  
Order prior to Aug?*

ILSP WORKING GROUP  
AGENDA  
14 APRIL 1988

*Query N/S re safe  
issue!*

- GUEST SPEAKER

STAT

- [ ] DC/CSG/OIT - OIT ISC Concept

- OLD BUSINESS

STAT

- Review/Approval of Minutes of previous meeting  
- New DO Alternate ILSP member [ ]

- OL TOPICS

STAT

- Overview of ILSP Schedule [ ]  
- Status of NHB Fit-up Work [ ]  
- Status of NHB Survey Work [ ]  
- Status of Alarm Power Drops [ ]

STAT

STAT

STAT

- Carpet, Partition & Furniture Progress Report [ ]  
- Recent Space Changes [ ] - *(Audit staff not in 2nd Floor)  
New CI ETR (approx 50)*  
- Issues/Concerns?

STAT

- OIT TOPICS [ ]

- Status of PBX, Wang, and special wiring work in NHB  
- Status of Computer Systems relocation  
- Status of Alarm Wiring conduit work  
- Issues/Concerns?

STAT

- OS TOPICS [ ]

- Status of Alarm work in NHB  
- Status of Tempest Survey  
- Safes in the NHB - Current Status  
- Issues/Concerns?

- GENERAL ISSUES OR CONCERNS?

- DA
- O/DCI
- DI
- DO
- DS&T

- ACTION ITEM REVIEW

- NEXT MEETING: 28 APRIL 1988, 10:00 3E14 HQS